



All Saints C of E School

'I came that you may have life, life to the full.' (John 10:10)

*Our Mission is to inspire the community of All Saints School
to embrace the fullness of life.*

Welcome

Dorset County Council

Salisbury Diocesan Board of Education

INTRODUCTION

At All Saints we hope that your child will make the most of all the opportunities they have whether they are academic, sporting, artistic, musical or practical.

Parents have a crucial contribution to make if their children are to get the most out of the years they spend with us. We hope that you will support us in our efforts by taking a close interest in your child's progress and school life. We also hope that you will embrace the essential partnership between school and home in order to help maintain high standards of learning, behaviour and personal presentation.

This booklet cannot tell you every last detail about the school but the following pages contain important information and advice which will act as an introduction to the All Saints way of doing things and hopefully answer your initial questions.

ORGANISATION

As with all secondary schools pupils will be taught by several different teachers and will move around the school and often be taught in specialist rooms. We will do our best to see that each child's needs are fully considered as they join the community at All Saints.

On admission children are placed in a Tutor Group with a Tutor, whom they see daily and who is responsible for their general welfare. The work of the Tutors will be coordinated by the Head of Year and Assistant Head of Year.

As mentioned already a strong link between home and school is vital to ensure that your child is successful and well cared for on their journey through All Saints. We will always endeavour to keep you informed of your child's progress, not only when they are doing well but also if things don't go quite to plan.

WHO'S WHO?

SENIOR LEADERSHIP TEAM

Mr K Broadway	Headteacher – English
Ms B Brooke	Deputy Headteacher – Head of English
Mr A Heath	Deputy Headteacher - Head of Mathematics
Miss A Wright	Deputy Headteacher – Pastoral / Inclusion

YEAR TEAMS

Year 7

Head of Year : Miss S Hegarty
Assistant Head of Year : Mrs A Griffin
Tutors : Mr Butcher, Ms Deas, Mr Piper,
Mr Jennings Mr Burdett, Ms West/Mrs
Lucken

Year 8

Head of Year : Miss C Forrester
Assistant Head of Year : Mr S Rich
Tutors : Mr Neyt, Miss Gordge, Miss Walder,
Mrs Price, Mrs Tennant, Mr Sparrowhawk,

Year 9

Head of Year : Miss C Musgrove
Assistant Head of Year : Mr S Osborn
Tutors : Mrs Bell/Mrs Allen, Mr Clayton, Mr Hyde,
Miss Lloyd/ Mrs Clarke, Mr May, Mr Smith

Year 10

Head of Year : Mrs T Kidner
Assistant Head of Year : Mr S Gibson
Tutors : Mr Anderson, Mr Docherty, Mrs Roberts,
Mrs Ryan/Mrs Howard, Mr Bell, Miss
Cousens

Year 11

Head of Year : Mrs A Garnett
Assistant Head of Year : Mr D Sadler
Tutors : Mr Bennett, Miss Hill, Mr Radford,
Ms Booth, Mrs Windybank

WELL-BEING TEAM

Mrs K Dring: Team Leader & Mrs J Read: Emotional Literacy Support

The Well-being Team supports children who experience social and emotional difficulties. This service can be accessed via referral through the Pastoral Team and operates on an appointment basis.

In addition there is the 'Listening Ear' (a drop-in service) which is available to all pupils at lunchtime if they feel the need to talk to someone about a worry or a concern.

MEDICAL WELFARE OFFICER

Mrs N Barron First Aid
(9:30am-1:30pm)

ATTENDANCE

Regular and punctual attendance is important legally as well as for a successful education.

Please ring the office's absence line (830650) or email absence@allsaints.dorset.sch.uk on the morning of any absence. If your child has not been reported as being absent we will contact you for confirmation.

After an absence, on the day of their return, pupils should bring a note of explanation from their parent or carer to their Tutor. Absence notes may be sent to the school via e-mail: absence@allsaints.dorset.sch.uk

Absences that are not confirmed by a note, phone call or email will be unauthorised after 2 weeks.

Children required to attend medical, dental or other appointments should bring a written note of explanation from their parent/carer, or their appointment card/letter. Whenever possible, appointments should be made out of school time otherwise a lot of valuable learning time can be lost. When this is not possible, children should return to school as soon as possible.

When pupils are absent for an extended period due to illness we will endeavor to send work home (for those able to complete it). In such cases please contact your child's Assistant Head of Year.

There are key times when any absence from school should be avoided, e.g. examination weeks and the entire GCSE course. It is always best to check on the school website or with the Head of Year well in advance.

Attendance is one of the focal points that all schools are required to actively improve. The Department of Education and we expect all children to have an attendance rate of **95% or more**. Where this level is not being achieved schools we will work with families to try to reach this.

Children arriving late or leaving or returning to school at any point during the school day are required to go to sign the register in the office.

HOLIDAYS IN TERM TIME

The Education (Pupil Registration) (England) (Amendment) Regulations 2013 makes it clear that headteachers may not grant any leave of absence during term time unless there are exceptional circumstances. **We do not encourage any interruption to academic progress.**

Parents who wish to apply for their child to be absent during term time must complete and return an official request form available from the school office, stating clearly why the dates in term time **are unavoidable**. The form should be returned to the Head of Year. Permission is unlikely to be granted except in extreme circumstances. Pupils have 14 weeks holiday per year, so any family holidays should be planned at these times. An unauthorized absence in term time amounting to 10 sessions may be subject to a fixed penalty fine to each parent of £60 per child. See <http://www.chesil.org.uk/attendance> for more information.

SCHOOL TIMES

8.40 am	Warning Bell for start of morning school
8.45 am	Registration with Tutor
8.50 am	Assembly
9.10 am	Lesson 1
10.10 - 10.25 am	Morning Break
10.25 am	Lesson 2
11.25 am	Lesson 3
12.25 am - 1.10 pm	Lunch time
1.10 pm	Warning Bell for start of afternoon school
1.15 pm	Registration with Tutor
1.20 pm	Lesson 4
2.20 pm	Lesson 5
3.15 pm	Normal school finishes

Please ensure that your child arrives at school no later than 8:40am in time for the warning bell to encourage the important habit of punctuality.

Children should not be in the building before 8.15am. Staff are on duty from 8.35am.

ASSEMBLIES AND COMMUNIONS

During the year Assemblies and Communion will be held on a regular basis for pupils, in the school hall. Parents will be invited to our celebratory events such as Awards afternoon and Certificate Evening.

CURRICULUM

Our Key Stage 3 curriculum lasts for two years and includes English, Mathematics, Religious Education, Science, History, Geography, French, German, Spanish, Music, Drama, Art, Physical Education, Technology, and Computer Science/Information Technology. All pupils will follow a programme of Personal, Social and Health Education (PSHE) which includes a wide range of topics including Sex and Relationship Education and Substance misuse. Much of this will take place during the weekly tutorial periods although some topics may be covered in other appropriate lessons.

Our Key Stage 4 curriculum lasts for three years. Parents and Students will be provided with full information in regard to the option choices while in year 8. The curriculum will begin in year 9.

PUPIL PROGRESS - REPORTS AND PARENTS' EVENINGS

During the year you will receive reports covering your child's progress. Furthermore, each year, a parents' meeting will be arranged to enable you to meet subject teachers and Tutors to discuss your child's progress and welfare.

Additional evenings will be planned during each year to support new parents, options, and GCSE support and information evenings.

CONTACT OR MEETINGS WITH STAFF

We are always pleased to liaise with parents on **any** matter relating to the welfare or progress of pupils.

If the matter is relating to pastoral care please arrange to speak to the Tutor in the first instance. If the matter is subject specific contacting the subject teacher is advised. Should the matter encompass both please contact the Head of Year. We suggest that you request an appointment rather than drop in as teachers are often unavailable during the school day as they are teaching. Where a meeting is arranged please sign in at the school office and wait to be collected by the relevant member of staff. Please remember to sign out when you leave.

Please telephone via the school office on 01305 783391 in the first instance. The office team will liaise with the appropriate member of staff who will make contact with you as soon as they are able to, if relevant. Please indicate when you telephone the topic you wish to discuss and if it is urgent.

GENERAL CONTACT WITH PARENTS

As you would expect, pupils will bring home information such as school photographs, reports and letters. Please ensure you are checking for this information from your child. Newsletters are e-mailed termly to parents and carers giving a picture of the school; the activities, interests, successes and useful information.

TEXT ALERTS

Text alerts are sent on a range of issues to parents' mobile phones. Only very basic contact details are shared with the service provider. We are only able to text the priority 1 contact as identified by you on the admissions form.

Please ensure that your details are kept up to date for our records.

HOME SCHOOL AGREEMENT

All families are given and asked to sign the All Saints Home/School Agreement at the start of a pupil's time in the school.

BEHAVIOUR

We expect high standards of behaviour at all times and hope that parents will support us in our efforts to maintain them. Our aim is to encourage the children to act responsibly and to demonstrate respect for the needs of other individuals and of the community as a whole. If a pupil fails to meet the standard set, the matter will be dealt with, in the first instance, by the teacher of the class concerned, or the Tutor. More serious matters are passed on to the Head of Year and Senior Leadership Team.

Please see the Behaviour for Learning Policy on our website for further details.

HOMEWORK

It is our policy that all pupils supplement their classwork with homework, the type and amount depending on the pupils' age, ability and the individual course followed. Homework is an essential part of the teaching/learning process and we ask for parental co-operation in seeing that the work set is done regularly and conscientiously by signing the log book each week.

There is an expectation that all pupils will read regularly outside of school. This is essential if they are to be successful in their GCSEs. Hearing your child read and talking to your child about it is a helpful

way of giving the support they need in order to develop good reading habits.

A homework club runs after school in the Learning Resources Centre every night, except Friday, until 4.30pm. The club is supervised by a member of staff who is able to help pupils with their work.

LUNCH-TIME ARRANGEMENTS

A cafeteria system is in operation, which offers a selection of hot meals, snacks, salads, sandwiches, desserts, fruit, drinks, etc, and is popular with our pupils. The menu and prices vary from time to time but from September 2016 will be £2.00 for a 'meal deal' or from £1.50 to £2.50 to purchase snacks through to a full meal. All food and drink containers should be clearly labelled.

If your child forgets their money or lunch they should ask to phone home, via the school office, to ask someone to bring it in. We can loan £1.50 to be paid back the next day. If there is outstanding money due we cannot loan any additional money. If you do not wish us to loan your child money in this circumstance do this please confirm this to the office immediately.

There is water available to all children in the canteen at break and lunch. Drinks brought to school must be in a secure plastic container.

Glass bottles MUST NOT be brought to school for safety reasons. Fizzy drinks and energy drinks are not permitted.

Pupils are not allowed to leave the school site at lunchtime unless prior arrangements have been made for exceptional reasons. This must be agreed with the Head of Year.

With so many children remaining on the school premises during the lunch break, a high standard of behaviour is expected. It may be necessary to ask parents whose children have not adhered to the Behaviour For Learning Policy properly to make alternative arrangements for their children during the lunch time.

FREE SCHOOL MEALS

Applications for free school meals may be made on-line at www.dorsetforyou.com. If you do not have access to apply on line please call 01305 221000. Please (re-)register when your child starts at All Saints so that we have up to date information.

If you are **eligible** for free school meals for your child please make sure you let the school know, this is whether or not you intend for your child

to take the meal. Pupil Premium Funding is given to schools by the Government for all students entitled to free school meals, and those who have been entitled at any time in the last 6 years. It is crucial that we have the information about free school meals as it affects the way the school is funded. This will enhance learning for all of our students.

Children having free school meals collect their tickets from the school office at break or lunch time (worth £2.00 per day from September 2016) and are required to pay for any items in excess of that amount.

PUPIL PREMIUM - PARENT/GUARDIAN INFORMATION

Applicable while the school continues to receive the current level of funding for this purpose

PUPIL PREMIUM FUNDING

Pupil premium funding is additional funding that the school receives for students who are:

- Eligible for and in receipt of Free School Meals, or have been in the last 6 years
- Looked after children
- Children of members of HM Armed Services
- In 2014/15 the school received £149,304
- In 2015/16 we will be receiving £176,050

Funds are directly available as follows:

- £50 every three years towards uniform purchased from the Dorset Schoolwear shop, 53 Great George Street, Weymouth, DT4 8NN
- 30% off the suggested contribution for curriculum trips (usually held during school time) – examples: English Department trip to the theatre to support GCSE work or Geology Field Trip.
- £25 every academic year towards a school trip that isn't directly run as part of the curriculum, this could be an ALE trip of your child's choice or might be towards a skiing trip for example.

During GCSE studies additional resources may be offered to your child to help them to achieve their potential.

If you are experiencing financial hardship over and above what we would normally offer to help you with please either send a letter into school or contact your child's tutor or year head. We want your child to be successful at All Saints and if financial restrictions are stopping them from participating fully in school life we are happy to discuss the matter with you in confidence.

The Department for Education takes the information gathered by Primary schools and our own school census returns regarding free school meals etc. to inform us who is eligible to be listed as a Pupil Premium student. It is not a decision of the school's as to who should receive this additional support.

UNIFORM

A list of uniform for boys and girls is shown below. Please support us by ensuring that your child arrives at school dressed smartly.

All clothing, including shoes/trainers and coats should be clearly labelled with your child's name.

The **Dorset Schoolwear Centre in Great George Street, Weymouth** stock our school uniform and will be happy to supply you with uniform at competitive prices. (Telephone Number 780700)

Blazer	Black blazer with school badge.
Skirt	Smart, plain black skirt of knee length, no split or tiered skirts.
Trousers	Plain black - wool/synthetic woven fabric (not denim or corduroy) - any straight cut traditional style . No skinny fit. No leggings.
Shirt/Blouse	Traditional White shirt in woven cotton/polyester fabric, buttoned to the neck and worn tucked in with a school tie.
Jumper	Plain black V neck.
Tie	All Saints clip-on tie or Year 11 clip-on tie. (Both are available from school finance office).
Shoes	TOTALLY PLAIN BLACK – must be flat or low heeled (no boots or open, backless shoes).
Socks or tights	These should be worn at all times, and should be plain grey, black or white. Plain black or natural tights or white socks may be worn with skirts.
Jewellery, hair, make-up and nails	A wristwatch is allowed (not i-watches). Pierced Ears: one small plain stud in each ear. No other piercings should be worn. Natural hair colours only. No extreme styles (e.g. tracks/grade 1). No excessive make up. This is at the discretion of the staff. No painted, false or acrylic nails. Students with long hair need to bring a band to tie their hair back for PE and practical subjects.

P.E. KIT

All P.E. kit including footwear and the kit bag should be clearly labelled with your child's name.

Shirts x 2	Black & Red reversible rugby shirt. White, short-sleeved T-shirt with collar (with School House if known/affordable)
Shorts	Plain black (No pockets or zips).
Socks	Long black socks + short white socks.
Footwear	Supportive training shoes designed for sport. Football boots. (Day to day footwear must not be worn for P.E.).
Tracksuit	Plain black or navy tracksuit bottoms.
ALSO	A gum shield & shin pads (boys & girls). When cold, pupils may wear other garments <i>UNDERNEATH</i> T-shirts/rugby shirts. They can also wear hats (no tassels) and gloves (if appropriate to the sport) but no scarfs. A band is required for long hair to be tied back.

OTHER INFORMATION

BAGS

All pupils should have a strong bag to protect and carry their books and equipment from one part of the school to another. Plastic carrier bags are not adequate for this purpose. They will also need a suitable bag for PE kit. Bags which can be carried on the back, with two straps, are the best for posture. A regular check to ensure no unnecessary clutter is carried is encouraged!

BOOKS AND EQUIPMENT

Exercise books, textbooks and Log Books are provided by the School. However, it is essential that pupils carry their own basic equipment (pens, pencils, a ruler and a calculator). Pencil cases should be marked with the pupil's name and children should be encouraged to take care of their property.

Correction fluid must not be brought to school.

SCHOOL LOCKERS

It is possible for all pupils who wish to, to have a locker for the duration of their time at All Saints. A £5 deposit is paid for the locker; £2 will be returned when the child returns the locker key. Tutors will make the appropriate arrangements for their Tutees. Replacement keys can be ordered from the school office at a cost of £5 each.

PERSONAL PROPERTY

Pupils who have lost property should enquire at the School Office.

Pupils should not bring more money to school than they need, nor should they bring valuable items into school. Money and other valuables, if brought in, should be kept on the owner's person or in their personal locker and handed in to the finance office at the earliest opportunity. It should never be left in bags, cloakrooms, classrooms or changing rooms.

A valuables box is available for all pupils in all PE lessons and pupils should request to use it if they have need so to do.

PUPILS' HEALTH AND MEDICAL ATTENTION

Mrs Barron, Welfare Officer, is in school between 9.30 am and 1.30 pm daily to administer First Aid and also to support pupils with medical conditions. The office staff or other trained first aid staff are available outside of these hours.

It is most important that parents should inform us if their child has a medical history including problems with sight, hearing, allergies or anything else which may affect their attendance or performance at school. Parents will be asked to complete a medical information form regarding their child. Medical information is treated in a confidential manner; please ensure that we have the correct details so that in an emergency the appropriate decisions can be made.

Regular medication can be stored in the medical office, with Mrs Barron. All medication including inhalers must be clearly marked with the pupil's name.

Children requiring tablets or other medication should take these to the school office for safekeeping. The container should be labelled with the name of the child, the dose to be taken and the name of the doctor. Not more than one week's supply should be brought to School.

If your child is unable to do PE because of illness/injury please write a note to the PE department including the reason and timescale.

USE OF THE TELEPHONE

In emergencies pupils may request to use the school telephone. Any urgent pupil/parent or parent/pupil contact must be made through the school office or medical office for any illness.

MOBILE PHONES & PERSONAL ENTERTAINMENT EQUIPMENT

Pupils are not allowed to use mobile phones on the premises.

Parents are expected to support this by a) not phoning or texting during the school day and b) not expecting their children to phone or text them. Please note i-watches must not be worn in school.

Pupils should not bring any personal entertainment equipment into school.

Please see the Behaviour for Learning Policy on our website for further details.

LOG BOOK

All pupils are issued with a Log Book to write down homework and to be used as a means of home to school communication. Parents are asked to check for messages regularly and that pupils have completed homework. It should be signed weekly by parents and the tutor.

LEARNING RESOURCES CENTRE

We have a well-equipped Learning Resources Centre, which children may use at lunchtime and for homework club after school. When children join the school, they are shown how to make the best use of this area and may borrow books from the library to take home.

INTERNET POLICY

The school is well equipped with computers, which are an integral part of all pupils' learning. This includes access to the Internet. Before access can be permitted to the Internet pupils and parents are required to sign the school's Internet Policy in the admissions pack.

CLUBS AND ACTIVITIES

There is a host of clubs and activities whether they are language based, sporting, musical or otherwise available to pupils during lunchtimes and outside school time.

Announcements and notices are given with more details during Tutor time and or during assemblies. Please encourage your child to participate in something in which they have shown an interest.

MUSIC

Instrumental tuition is available from visiting teachers, covering a broad spectrum of instruments. The cost of tuition varies. There are opportunities dependent on the instrument for pupils to take graded examinations. The school will complete DBS checks and provide safeguarding training for music tutors in school but the parents are classed as the employer not the school.

Families for whom there are financial difficulties should approach the school in confidence for support.

As these lessons take place during the school day, it is expected that the pupils concerned will make a contribution to the School by joining at least one musical club or activity. These take place during lunchtime or after school.

SCHOOL TRIPS

There is a wide variety of trips organised for pupils to enjoy. Year Group trips include activities such as bowling, visiting Splashdown, a day at Thorpe Park or even paintballing. Examples of residential whole school trips include going to London to watch a West End show, Ski Trips, Language Trips, PGL Activity weeks

For the more adventurous pupils there is an opportunity to take part in a World Challenge expedition.

SCHOOL TRAVEL POLICY

ROAD SAFETY

All parents will appreciate the need for pupils to take great care when travelling between home and school. Pupils crossing the Portland Road, near Sunnyside Road, must use the Pelican Crossing, as this is a particularly busy and dangerous stretch of road. Pupils crossing Buxton Road near its junction with Rylands Lane should use the crossing patrol.

PARENTS' CARS

We respectfully ask that Parents DO NOT enter the school grounds when bringing children to school by car or collecting them, with the exception for disability requirements. This is for health and safety reasons. There is a limited amount of parking and we need to give priority to school mini-buses, coaches and service facilities.

Pupils should be '**dropped off**' in the vicinity of the school as appropriate. Parents are encouraged to give pupils maximum opportunity to have exercise. Thus, if possible and safe to do so, pupils should be encouraged to walk part or all of their way to school.

BICYCLES AND SCOOTERS

Pupils MUST wear a helmet and are not permitted to ride bicycles/scooters in the school grounds.

Pupils can bring bicycles/scooters to school provided they request permission from Mr Stradling (Head of Science). The bicycle/scooter must be kept in a road-worthy condition and meet all legal requirements. We recommend keeping a record of the frame number and have it marked with your post code, a service which the police sometimes offer. We do not accept responsibility for bicycles/scooters while they are on the school premises; a strong lock must be provided. Bicycles must be parked in the covered cycle rack by the music block. Permission to ride a bicycle/scooter to school may be withdrawn in the event of a pupil disregarding the rules.

MOPEDS

Pupils are discouraged from bringing mopeds to school.

SCHOOL BUSES

Parents wishing their child to travel on transport provided by the County Council should contact the School Transport at County Hall directly: 01305 225164.

FRIENDS AND GOVERNORS

GOVERNORS' MEETINGS

Governors' meetings are held regularly at the School. Once approved by the Governors, the minutes of these meetings are available for parents on request.

SCHOOL FUND

Parents are asked to contribute to the Governors' School Fund, which helps to finance the maintenance of the existing school buildings, (it being the Governors' responsibility to maintain the outer structure of the school) and which helps to provide amenities and defray the numerous expenses which arise in connection with school activities which cannot be met from public funds. Please contact the Business and Finance Manager if you have not received information on this and/or wish to contribute.

These contributions provide the money to run clubs and extra-curricular activities and generally to broaden the range of activities available for the pupils. It is hoped that parents will *Gift Aid* their contributions so that the school may recover the tax paid.

FRIENDS OF ALL SAINTS SCHOOL ASSOCIATION (FASSA)

Parents are invited to become "Friends of All Saints School", an association of parents and others who have the interests of the School at heart. The Association holds its Annual General Meeting early in the school year and elects a committee who plan a programme of events and activities. The pupils benefit enormously from the support of the Association.

We are sure that you will find a function or an event of interest during the year. FASSA will look forward to meeting you and will appreciate your support.

If you are interested in joining or helping out at FASSA please contact the Chair via fassaoffice@gmail.com or via the school office.

EMERGENCIES

It may be necessary for us to contact parents in an emergency. If a pupil is taken ill or suffers an accidental injury at school, he/she will receive prompt attention as appropriate and a nominated contact will be advised as soon as possible, if necessary.

In such emergencies it is vital that we can contact you quickly and therefore you must please keep us informed of any change in home or work address and telephone numbers and remember to keep us aware of mobile phone changes!

Please provide details of as many people (as you see fit) we can contact, in an emergency, should you not be available. In the event of an emergency requiring an ambulance we will advise the first available contact only, who should then liaise with other contacts as necessary. (With the exception of a LAC where the Local Authority with PR will also be contacted).

EMERGENCY CLOSURE OF SCHOOLS

For a variety of reasons, occasions may arise - especially in winter time - when it is necessary to close the School. You will be asked to complete a section on the admissions form about the action your child should take in the event of such an emergency. Please return the form and ensure that your child knows what he or she should do. The local radio - Wessex FM (97.2) (96 for the Bridport area) and 2CR (FM 102.3) - will give information about school closures and re-openings after the news bulletins in the mornings. Parents are urged **NOT** to contact the stations directly but to listen in to Wessex FM or 102.3 FM or log onto the Dorset For You website.

ADDITIONAL INFORMATION

Parents visiting the site must only enter the building via the main doors by Reception.

Please note our Policies are available on the school website.

We trust that you find this booklet helpful. Please contact us if you require any further information.

Contact Details:

**All Saints C of E School
Sunnyside Road
Weymouth
Dorset
DT4 9BJ**

Main Office Number : 01305 783391

Main Office e-mail: office@allsaints.dorset.sch.uk

Absence Line : 01305 830650

Absence e-mail : absence@allsaints.dorset.sch.uk

The Education Reform Act 1988, Section 23 imposes on the LEA the requirement to set up a local procedure for the consideration of complaints about the National Curriculum and related matters.

Copies of the arrangements for dealing with such complaints can be requested from the Headteacher or alternatively, should be available at local libraries or from the Director of Children's Services, County Hall, Dorchester, DT1 1XJ.

VALIDITY OF INFORMATION

The foregoing information is correct at the time of issue, but it should not be assumed that there will be no change affecting the arrangements or particulars detailed before the start of, or during, a school year.