



POLICY : ADMISSIONS POLICY 2018-2019

Governors Reviewing Committee	:	Full Governing Body
Date Adopted	:	27 September 2017
Review Period	:	Annual

**“I have come that you may have life, life to the full.”
(John 10:10)**

Our Mission is to inspire the community of All Saints School to embrace the fullness of life.

If there are any 'Safeguarding' issues that arise from the implementation of this policy then they should be dealt with in accordance with the school's Safeguarding policy. This policy may be found on the school website or accessed via the school office. Any emergency should be referred directly to the school by telephone or in person for the attention of the Designated Senior Person for Child Protection.

This policy should be read in conjunction with the Single Equality Policy. The general equality duty requires that, in the exercise of their functions, schools must have due regard to the need to eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Equality Act 2010. This school endeavours to advance equality of opportunity and foster good relations for all. This Policy has been reviewed in line with the 9 principles set out in the Single Equality Policy and an initial screening Equality Impact Assessment has been carried out.

ADMISSIONS POLICY (2006 Act)

For Admissions in September 2018/19

All Saints is a fully comprehensive, mixed 11-16 school, committed to inclusion and equality of opportunity for all, admitting students across the ability range. Since it is a Church of England foundation, the Governing Body is the Admissions Authority. The school aims to provide a Christian learning environment in which all individuals know that they are cared for in every way, spiritually, morally and culturally. It serves the whole of the Deanery of Weymouth & Portland, an area stretching east from Abbotsbury and Portesham to Osmington and Poxwell and north from Southwell to Upwey. Hereafter this is referred to as our 'designated area'. A map of this area is available from the school. Our admission number is 180 pupils.

The Governors invite applications from any parents/carers who wish their children to receive their education within a positively Christian environment.

All Saints operates an equal preference policy. This means that all applicants naming All Saints will be considered. All applicants will be placed in rank order according to the criteria below. The Local Authority will then allocate places taking into account, where possible, parental preference.

Parents who wish their children to be admitted to the school should complete the Common Application Form available through the Local Authority. The timetable for, and information on how to apply for Year 7 is available from Dorset County Council. The Co-ordinated Admission Scheme may be read at www.dorsetforyou.com/schooladmissions

This is also the source for information regarding parental responsibility and the application, arrangements for late applications and for applications that relate to different year groups and deadlines. Please also read 'A Parents' Guide', available on this website. Parents are responsible for providing all relevant information with the application.

Parents wishing to apply on denominational grounds (categories 2 and 3 below), must also complete the Supplementary Form available from Dorset County Council or All Saints School websites. This must be received in school within 14 days of the closing date for applications.

As for all schools, children whose Statements of Special Education Need names the school are admitted as required by law, after which places will be allocated in the order of priority given below:

If the school is oversubscribed in any category below, places will be allocated on the closeness to the school based on the straight line distance from home* to school as currently measured by the Local Authority (see note 4 below), with the closest applicants being offered a place.

- 1st Children who are Looked After by the Local Authority or who have similar status** (as defined in 1 below)
- 2nd Siblings**
Natural, adopted or step siblings of pupils who will be attending the school at the time of admission and who are living at the same address.
- 3rd Church of England and other Christian traditions**
Children living within the designated area, who themselves or whose parents/carers are practising members (*as defined in 2 below*) of the Church of England or of another recognised Christian church or religious group (*as defined in 3 below*). **A supplementary form is required with the application.**
- 4th Children of Staff**
Children of staff who ~~(a)~~ have been employed directly by the school for the last two years at the time at which the application for admission to the school is made, or ~~(b)~~ is or has been recruited to fill a vacant post for which there is a skills shortage.
- 5th All other Children**

Waiting Lists

If the school is oversubscribed for the normal year of entry only a waiting list will be maintained for the first term of that academic year only (to 31 December). Parents must request to go on the waiting list in writing to School Admissions. The position on the list will be determined by applying the published over-subscription criteria and not by date of receipt. This will mean a position will change if a later application is received from someone with higher priority according to the over-subscription criteria. The existence of a waiting list does not remove the right of appeal against any refusal of a place from any unsuccessful applicant. Names will only be removed from the list if a written request is received, or if the offer of a place that becomes available is declined.

Appeals

There is the right of appeal to an independent appeal panel established under the provisions of the Schools Standards & Framework Act 1998.

Transport

Parents may have an entitlement to free or assisted transport. The school transport Policy is available via www.dorsetforyou.com/schooladmissions.

Enquiries about this policy should be addressed to Head Teacher's PA at the school address.

Note: Subject to the above policy and the relevant appeals procedure, decisions regarding admissions will be the responsibility of the Governing Body.

These footnotes/definitions should be regarded as having the same authority as the main body of the Admissions Policy

1. Children with either a care order (full or interim) or who are accommodated under Section 22 of the Children Act 1989, or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order - a copy of the adoption order, child arrangement order or special guardianship order and a letter from the Local Authority that last looked after the child may be requested / should be provided.
2. 'Practising' is defined as attendance at any Church of England or recognised church or religious group (see 3 below) at least once per month for
 - the year prior to the application deadline for normal year of entry or
 - the year prior to the date of application for In Year Admissions.

Applications on these grounds require endorsement from a priest, minister or equivalent church worker of the parish or church/churches attended during that period. The supplementary form for this is available on www.dorsetforyou.com or All Saints website. Applicants must complete the supplementary form and seek endorsement from the relevant Priest or Minister. The supplementary form must be completed and returned to school immediately on application for in year applications, or received in school within 14 days of the closing date, if for the normal year of entry.

3. A recognised church or religious group is one that subscribes to Churches Together in Britain and Ireland (see www.ctbi.org.uk), Fellowship of Independent Evangelical Churches and Affinity fellowship of Churches or the Evangelical Alliance, (see www.eauk.org).
1. The home address is the place where the child is permanently resident with his or her parents or carers. Evidence may be requested to show proof of the address, for example: the address at which the child is registered with a medical GP, along with recent utilities bills. This evidence may also be required to decide which is the main place of residence where a child lives with parents with shared responsibility for parts of the week.

Further information on the home address and other information in regard to processing applications is contained in the Local Authority Parents' Guide.